

TIF Division Newsletter



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Annual TIF Legislative Report

The 2013 [TIF Legislative Report](#) is now available on the Office of the State Auditor (OSA) website. The report contains a summary of the 2013 TIF Annual Reporting Forms and a summary of the violations cited in the limited-scope reviews concluded in 2014. The report provides current and long-term trends and includes an Executive Summary, tables, and graphs.

2014 TIF District Information from Counties

The [2014 TIF District Information Form](#) for property taxes payable in 2014 has been posted on our website. The information collected will be used to prepare the 2014 TIF reporting forms.

Please e-mail, fax, or mail the completed form to our office by Friday, February 27. We appreciate the cooperation of counties in providing this information in a timely manner.

Consultants Must Re-Authorize SAFES Access

Authorization for access to the State Auditor's Form Entry System (SAFES) for all consultants and non-authority employees has expired. This authorization expires at the end of each calendar year (or earlier if a shorter duration has been requested). Consultants and non-authority employees must submit new [User Authorization Forms](#) each year. Please be sure that the new form you complete is dated for 2015.

Employees of authorities will continue to have access to SAFES and do not need to submit a new form. If an employee of an authority does not currently have access to SAFES and needs to be authorized, please contact our office.

(continued)

Verify SAFES Contact Information

Current SAFES users need to verify their contact information on their first login each year. Users will not be able to proceed in SAFES until contact information is verified. New users must verify and correct their information the first time they log in.

Contact information is located in the Contacts screen, the first screen you see after you log in. After updating your contact information, click the verify button located on the bottom right of the screen. If you are having trouble accessing SAFES, please contact our office.

Decertified TIF District Form Reminder

Decertification terminates a TIF district. It occurs when the county auditor removes all parcels from a district and the district no longer receives tax increment. When a district is decertified, a [Confirmation of Decertified TIF District Form](#) must be submitted to the OSA.

The authority initiates the form by completing part A. The county then must complete part B. The authority is ultimately responsible for ensuring the completed form is submitted to the OSA. If a district is decertified early, a copy of the resolution authorizing the decertification must be submitted to the OSA.

Please submit the form within 90 days after decertification. The form can be filed before tax increment is returned. Tax increment that is returned after the form has been submitted is reported on the TIF Annual Reporting Form.

TIF recorded on-line training videos are now available!

The videos can be found on our website at:

www.auditor.state.mn.us

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