

TIF Division Newsletter



Inside this issue:

New TIF Instructional Videos	1
Timely Filing of TIF Plans Reminder	1
2014 SAFES Authorization Reminder	1

Office of the State Auditor
Tax Increment Financing Division
525 Park Street, Suite 500
Saint Paul, MN 55103

(651) 296-4716

Fax: (651) 297-3689

TIF@osa.state.mn.us

www.auditor.state.mn.us

New TIF Instructional Videos

There are two new TIF instructional videos posted on the Office of the State Auditor (OSA) web-site. The videos cover how to complete a TIF Plan Collection Form for a new district and a modified district.

Look for more videos in the future. If you have any suggestions for topics for future videos, please contact Bob Odell at 651-296-4716 or e-mail TIF@osa.state.mn.us.

Timely Filing of TIF Plans Reminder

The TIF Act requires authorities to file with the State Auditor and the Commissioner of Revenue a copy of all new or modified TIF plans within 60 days after the latest of: (i) the filing of the request for certification of the district; (ii) approval of the plan by the municipality; or (iii) adoption of the plan by the authority.¹

Plans can be submitted to the OSA by using the [State Auditor's Form Entry System \(SAFES\)](#). Please be sure to submit copies of only the final approved plan. If you have any questions, please call 651-296-4716 or e-mail us at TIF@osa.state.mn.us.

2014 SAFES Authorization Reminder

All TIF reports and plans must be submitted to the OSA using the [State Auditor's Form Entry System \(SAFES\)](#). If a development authority uses an auditor or consultant to submit TIF reports or plans, a signed authorization form must be submitted to the OSA. A current [2014 User Authorization Form](#) must be on file with the OSA. The form must be completed and signed by both the development authority and by the auditor or financial consultant before being submitted to the OSA.

(continued)

¹ Minn. Stat. § 469.175, subd. 4a.

Authorization expires at the end of each calendar year unless a shorter duration is provided. New forms must be submitted each year. Please contact us at TIF@osa.state.mn.us or at (651) 296-4716 if you have any questions about SAFES.

TIF recorded on-line training videos are now available!

The videos can be found on our website at:

www.auditor.state.mn.us

The recorded training videos will include: (1) an education series covering basic to complex TIF subjects; (2) an instruction series covering TIF reporting; and (3) a special topics series covering special issues related to TIF.

TIF Division Staff

If you have questions, please contact us:

Jason Nord
Assistant State Auditor/TIF Director
(651) 296-7979
Jason.Nord@osa.state.mn.us

Kurt Mueller
TIF Auditor
(651) 297-3680
Kurt.Mueller@osa.state.mn.us

Robert Odell
TIF Administrator
(651) 296-4716
Robert.Odell@osa.state.mn.us

Barbara Lerschen
TIF Analyst
(651) 284-4134
Barbara.Lerschen@osa.state.mn.us

Lisa McGuire
TIF Auditor
(651) 296-9255
Lisa.McGuire@osa.state.mn.us