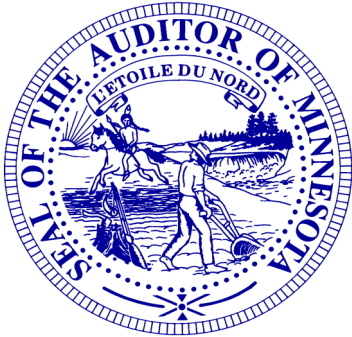


# TIF Division Newsletter



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## 2012 TIF District Information from Counties

The Office of the State Auditor (OSA) sent notification to all County Auditors requesting information for their county's 2012 TIF districts. The [Request for TIF District Information Form](#) is due in our office by Friday, February 22, 2013. If you have any questions please contact Bob Odell at (651) 296-4716 or by e-mail at [TIF@osa.state.mn.us](mailto:TIF@osa.state.mn.us).

## SAFES Authorization Form Update

All TIF forms and plans must be submitted to the OSA through the State Auditor's Form Entry System (SAFES). In order for a consultant to file TIF forms on behalf of an authority, a [User Authorization Form](#) must first be completed and submitted to our office.

All consultant SAFES access has been recently reset in our system. The authorization expires at the end of each calendar year unless a shorter duration is provided. New forms must be submitted each year. If a consultant needs SAFES access for 2013, please complete and submit a User Authorization Form.

Authority employees that have had access will continue to have access. If you are an employee of an authority and need access to SAFES, please contact our office.

## Revised TIF Statements of Position

The Statement of Position entitled [TIF Interfund Loans](#) has been revised. The Statement now provides more detail on interfund loan requirements and clarifies the statutory distinction between interfund loans made before and after August 1, 2001.

The Statement of Position entitled [TIF Bond Financing of Project Costs](#) has also been revised for readability and to discuss the use of pooled increments to pay debt service on bonds.

**TIF Annual Legislative Report**

The annual [TIF Legislative Report](#) is available on the OSA web site. This report contains a summary of TIF reports for 2011 as filed in 2012 and of the reviews concluded in 2012. The report is provided annually to the chairs of the legislative committees with jurisdiction over TIF matters.<sup>1</sup>

**Verify SAFES Contact Information**

Current SAFES users need to verify their contact information annually. Verification expires at the end of each calendar year. New users must update and verify their information the first time they log in. You will not be able to proceed in SAFES until you verify your contact information.

Your contact information is located in the Contacts screen, the first screen you see after you log in. After updating your contact information, click the verify button located on the bottom right of the screen. If you are having trouble accessing SAFES, please contact our office.

TIF Statements of Position can be accessed by going to our website at:

[www.auditor.state.mn.us](http://www.auditor.state.mn.us)

At the top of the page, choose “For Local Officials” then click “Statements of Position”

<sup>1</sup> 1995 Minn. Laws, ch. 264, art. 5, §34.

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