

TIF Division Newsletter



2011 TIF Annual Reporting Reminder

Less than two weeks remain before the 2011 Annual TIF Reports are due in the Office of the State Auditor (OSA). The reports are to be submitted electronically on or before August 1, 2012, using the [State Auditor Form Entry System \(SAFES\)](#). Information on the use of SAFES can be found on the OSA website under [Frequently Asked Questions](#) or by viewing the [SAFES training video](#).

Detailed instructions on how to fill out and submit TIF reporting forms, and copies of sample forms, can be found under [Resources for Completing Forms](#) on the TIF Forms page of the website. Staff members whose names are listed on this newsletter are available to help resolve problems and to answer your reporting questions. You can also email us at TIF@osa.state.mn.us.

When Does an Authority Begin Filing Annual TIF Reports? When Can It Stop Reporting?

The TIF Act explicitly states when a development authority is first required to file an annual TIF report and when it can stop filing TIF reports. The reporting requirements for a TIF district begin for the year in which the original net tax capacity of the district is certified and end with the year in which the district is decertified and all tax increment has been expended or returned to the county auditor.¹ Even though there will be little or no activity to report in the year a TIF district is certified, the development authority must still submit an annual report.

A development authority no longer has to file an annual TIF report with the OSA when two things happen. First, the district must be decertified by the county. A [Confirmation of Decertified TIF District](#) form must be completed and submitted to the OSA. If the district decertified early, a copy of the resolution decertifying the district also must be submitted. Second, after the district has been decertified all of the tax increment must have been spent and no assets should remain on the balance sheet. Tax increment that is not spent, or not authorized to be spent, must be returned to the county auditor for redistribution. For more information on redistribution of tax increment revenues after the district is decertified, see the OSA's Statement of Position on [Redistribution of Tax Increment](#).

Jobs Stimulus Program Deadline Passes; Authority Not Extended

The deadline for temporary expanded authority to use tax increment under the Jobs Stimulus Program for jobs creation, including construction jobs, has passed and was not extended by the legislature. For an economic development district with expanded jobs stimulus powers, the request for certification of the district had to be made no later than June 30, 2012, with construction of the project beginning no later than July 1, 2012.²

¹ Minn. Stat. § 469.175, subd. 6b.

² Minn. Stat. § 469.176, subd. 4c (d).

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Development authorities were also given temporary authority to use available and uncommitted tax increment revenue from any type of TIF district to assist private development. The private development must consist of the construction or substantial rehabilitation of buildings and ancillary facilities, if doing so would create or retain jobs in Minnesota.³ The deadline for beginning construction under this authority was July 1, 2012. The 2012 Legislature did not extend the deadline. Tax increment revenues, as authorized in the spending plan, must be spent no later than December 31, 2012. Spending Plans should be sent to TIF@osa.state.mn.us or by mail to the address listed on the previous page. If you are not sure if we have a copy of your spending plan(s) please contact Bob at 651-296-4716. For more information on this program, please see the OSA's Statement of Position entitled [Jobs Stimulus Program](#).

³ Minn. Stat, §469.176, subd. 4m.