

Minnesota Volunteer Fire Relief Association
Working Group Meeting

Office of the State Auditor
Tuesday, December 16, 2008
11 a.m. to 1 p.m.

I. Call to Order

Chair Auditor Otto.

II. Review and Approval of Working Group Meeting Minutes

Exhibit A. Draft December 4, 2008 Meeting Minutes

III. Discussion of Sub-Group Forwarded Suggestions

Exhibit B.

- Authorized Administrative Expenses (B)

IV. Discussion of Working Group Topic Suggestions

Exhibits C – G.

- Breaks in Service (C)
- Reporting Deadlines (D)
- Definition of Month of Service (E)
- Exchange Traded Fund Investments (F)
- Amortization Period (G)

V. Discussion of Technical Topic Suggestions

Exhibit H. Draft Prepared by Larry Martin

VI. Other Business

- Record Retention Requirements

VII. Next Meeting

Tuesday, January 27, 2009

11 a.m. to 1 p.m.

Office of the State Auditor

VIII. Adjournment