



**State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

*The official online news
publication of the Office
of the State Auditor*

August 11, 2017

1. Released: Performance Measurement Report
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1. Released: Performance Measurement Report

The Office of the State Auditor (OSA) has released the 2017 Performance Measurement Report. The report includes the results of performance measures of cities and counties which participated in the performance measurement system developed by the Council on Local Results and Innovation.

The electronic report contains live links to the information reported by each of the 32 cities and 24 counties that participated and were certified in the program for 2017. To view the complete report, go to:

<http://www.auditor.state.mn.us/default.aspx?page=20170804.000>.

2. Deadline: Forfeiture Reporting

August 20th is the deadline for law enforcement agencies to report final disposition of property seized subject to forfeiture for the month of July. To report final disposition of forfeitures, please go to:

<https://www.auditor.state.mn.us/safes/>.

3. Pension: Schedule Form Information

Lump-sum relief associations were required to complete the 2017 Schedule Form during July of this year and to certify the Form to the affiliated municipality or independent nonprofit firefighting corporation by August 1. Some relief association trustees have inquired whether revisions can be made to the Form later this year to take into consideration investment gains or other revenue increases that occur after August 1.

Projected amounts on the Form are frozen as of the date of the certification. Once certified, the Form cannot be revised to update revenue or expenditure amounts that deviated from the originally-certified projected amounts. Minnesota law does not authorize any process by which a relief association may modify its Schedule Form to change projection amounts once the actual year-end amounts are known. Deviations between forecasted and actual revenues and expenditures will be reflected on the 2018 Schedule Form that will be completed next year.

4. Notice: State Contract Vehicle Purchases

Due to documented overcharges related to the purchase of patrol vehicles made using the State of Minnesota contracts, the State of Minnesota's Department of Administration is reviewing state contract vehicle purchases.

The Department of Administration is asking governmental units to provide information that will allow the State of Minnesota to confirm and coordinate applicable reimbursements from the Contract Vendor(s). The Department of Administration has provided links to assist government units in this process, as follows:

1. [Instructional Video](#) - This video provides a description of the process.
2. [PowerPoint](#) - The PowerPoint includes all links and documents described in the Video.

Please view the PowerPoint in "Slide Show" format.

The deadline to respond back to the Department of Administration with your findings is Monday, August 21, 2017. In the event you have questions regarding this communication please contact: Luke Jannett at luke.jannett@state.mn.us or (651) 201-2446.

If you are interested in signing up to receive an e-mail version of the E-Update regularly, [click here](#).

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