



State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

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October 17, 2014

1. Available: OSA Annual Training Registration
2. Deadline: County Financial Reporting Form
3. Meeting: Volunteer Fire Relief Association Working Group
4. Released: TIF Newsletter
5. Avoiding Pitfalls: Broker Certifications

1. Available: OSA Annual Training Registration

Registration information and session details for the Office of the State Auditor Annual Training are now available. The conference will be held on Wednesday, November 19 at the Ramada Hotel Bloomington Minneapolis Airport/Mall Area in Bloomington, MN. To download the brochure, which includes registration information, go to:

http://www.auditor.state.mn.us/other/audittraining_1411_brochure.pdf.

2. Deadline: County Financial Reporting Form

November 1st is the deadline for counties to submit their annual financial reporting forms. The form can be accessed at:

<https://www.auditor.state.mn.us/safes/login.aspx>.

3. Meeting: Volunteer Fire Relief Association Working Group

The first meeting of the 2014-2015 Volunteer Fire Relief Association Working Group will be held on Wednesday, October 22 at 11:00 a.m. at our 525 Park Street office in Saint Paul. Meetings are open to the public. Working Group meeting materials are available at:

<http://www.auditor.state.mn.us/default.aspx?page=reliefworkinggroup>.

4. Released: TIF Newsletter

The October **TIF Newsletter** has been released. The Newsletter contains information on the TIF plan certification request date. It also includes information on an authority's election to delay first receipt of increment.

To view the complete Newsletter, go to:

<http://www.auditor.state.mn.us/default.aspx?page=tifDocs>.

5. Avoiding Pitfalls: Broker Certifications

Minnesota law requires local units of government to obtain a broker's certification before transacting business with the broker. Each year, the broker must acknowledge in writing the receipt of a statement of investment restrictions and must agree to handle the government entity's account in accordance with those restrictions. The law prohibits a government entity from entering into a transaction with a broker until the broker provides the entity with the required certification.

For more information and a broker certification form, go to:

<http://www.auditor.state.mn.us/default.aspx?page=20030101.031>.

Broker certification forms for relief associations can be found at:

<http://www.auditor.state.mn.us/default.aspx?page=20070105.001>.

If you are interested in signing up to receive an e-mail version of the E-Update regularly, [click here](#).

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