



State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

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1. Update: Volunteer Fire Relief Association Working Group
2. Released: TIF Newsletter
3. Avoiding Pitfalls: Security for Checks

1. Update: Volunteer Fire Relief Association Working Group

The Office of the State Auditor will again convene the Volunteer Fire Relief Association Working Group this fall. The Working Group meets to identify and work through current and pressing relief association issues. The first meeting of the Working Group is set for November 6 and will be held from 11:00 a.m. to 1:00 p.m. at our office in Saint Paul at 525 Park St., Suite 500.

Additional Working Group meetings have been scheduled for November 20, December 5, and December 18. An additional meeting in January will also be scheduled. All meetings are open to the public and will be held from 11:00 a.m. to 1:00 p.m. at our office in Saint Paul.

Meeting agendas and materials will be available on the OSA website at:

<http://www.auditor.state.mn.us/default.aspx?page=reliefworkinggroup>.

2. Released: TIF Newsletter

The October TIF Newsletter has been released. The Newsletter contains information on the recent legislative change to the Five-Year Rule. The Newsletter also provides details on a survey sent to those authorities which reported participation in the Jobs Stimulus Program.

To view the complete Newsletter, please go to:

<http://www.auditor.state.mn.us/default.aspx?page=tifDocs>.

3. Avoiding Pitfalls: Security for Checks

Public entities need to provide for the physical security of their blank checks. Check stock should be secured. For entities that print their own checks, this includes removing blank check forms from the printers and securely locking up all blank check stock.

For entities using checkbooks, all blank checks and the checkbook itself, when not in use, should be locked in a secure location. Security precautions should also be taken for all signature stamps, signature plates, and signature software.

If you are interested in signing up to receive an e-mail version of the E-Update regularly, [click here](#).

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