



State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

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1. Website: New Content on CTAS Rewrite
 2. Released: Pension Newsletter
 3. Avoiding Pitfalls: Intact Deposits
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1. Website: New Content on CTAS Rewrite

The page on the OSA website dedicated to the Small City and Town Accounting System (CTAS) has been updated with information on the CTAS Version 8 rewrite. There is a new section titled, "CTAS Version 8 Rewrite" which contains links to the latest news on the rewrite, a fact sheet, the lists of volunteers for the rewrite working group, the user-testing group, and the vendor interview group. It also includes the order form for the rewrite, and more.

To view the information on the CTAS rewrite, please go to:

<http://www.auditor.state.mn.us/default.aspx?page=ctas>.

2. Released: Pension Newsletter

The August **Pension Newsletter** has been released. The Newsletter contains information about fire department grants and Schedule Form revisions. The Newsletter also includes a reminder about the requirement that evidence of theft or misuse of public funds be reported to the OSA and provides recommendations regarding internal controls.

The complete Newsletter can be viewed at:

<http://www.auditor.state.mn.us/default.aspx?page=pensionDocs>.

3. Avoiding Pitfalls: Intact Deposits

Deposits of funds received by public entities should be made intact. That is, deposits should be comprised of the actual cash and checks received. Employees and other individuals should not be allowed to cash personal checks from funds awaiting deposit.

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