



State Auditor
Rebecca Otto

OFFICE OF THE STATE AUDITOR

E-Update

*The official online news
publication of the Office
of the State Auditor*

February 18, 2011

1. Released: Best Practices Review for Law Enforcement
2. Released: 2010 Audit Thresholds
3. Released: 2010 Statewide Single Audit Report
4. New: TIF Statement of Position
5. Released: Council on Local Results and Innovation Legislative Report
6. Reminder: Conditions on Consultants to Fire Relief Associations
7. Avoiding Pitfalls: Depositories – Federal Deposit Insurance

1. Released: Best Practices Review for Law Enforcement

State Auditor Rebecca Otto this week released the Best Practices Review: Property and Evidence Room Policies and Procedures Manuals. The Review was conducted in response to property and evidence room issues raised during the Metro Gang Strike Force reviews.

The Office of the State Auditor worked closely with key members of the Minnesota law enforcement community and other experts in writing this Review. To view the complete report, which includes a comprehensive guide to developing policies and procedures for property and evidence rooms, sample forms to document and track property and evidence, a summary of relevant statutes through 2010, go to:

<http://www.auditor.state.mn.us/default.aspx?page=20110215.003>.

2. Released: 2010 Audit Thresholds

The following are the 2010 annual revenue levels at which towns, cities and special districts are required to have audits performed:

Smaller Cities with Combined Clerk/Treasurers - A city with a population of 2,500 or less and a combined clerk/treasurer must have an annual audit for 2010 if its annual revenue is greater than \$191,000. A city with a combined clerk/treasurer and annual revenue of \$191,000 or less must have an audit once every five years.

Larger Cities - A city with a population over 2,500 must have an annual audit performed.

Larger Towns - A town with a population over 2,500 and 2010 annual revenue greater than \$851,000 must have an annual audit.

Towns with Combined Clerk/Treasurers - A town with a combined clerk/treasurer must have an annual audit for 2010 if its annual revenue was greater than \$191,000. A town with annual revenue of \$191,000 or less must have an audit once every five years.

Special Districts - A special district must have an annual audit for 2010 if its annual revenue was greater than \$191,000. A special district with annual revenue of \$191,000 or less must have an audit once every five years.

3. Released: 2010 Statewide Single Audit Report

The Office of the State Auditor has released the report on Federally Assisted Programs of Subrecipients of the State of Minnesota, also known as the Statewide Single Audit, for the year ended June 30, 2010. The report contains information on agencies that received federal funds from the State of Minnesota and provides information about subrecipients' compliance with federal award programs. The report can be found at:

<http://www.auditor.state.mn.us/default.aspx?page=20110215.002>.

4. New: TIF Statement of Position

The new Statement of Position: Small Cities' Expanded TIF Powers, discusses a small city's ability to use tax increment to provide economic assistance for the development of commercial facilities. The Statement can be found at:

http://www.auditor.state.mn.us/other/statements/tifsmallcities_1102_statement.pdf.

5. Released: Council on Local Results and Innovation Legislative Report

The Council on Local Results and Innovation has released its legislative report. The report establishes standard sets of performance measures for counties and cities aimed at measuring their efficiency and effectiveness in providing services. To see the final report, go to:

<http://www.auditor.state.mn.us/default.aspx?page=20100916.000>.

6. Reminder: Conditions on Consultants to Fire Relief Associations

State law places conditions on consultants that provide legal or financial advice to volunteer fire relief associations. If a relief association hires or contracts with a consultant, the association must obtain and the consultant must provide a copy of the consultant's certificate of insurance. Consultants subject to this requirement are defined under Minn. Stat. § 424A.04, subd. 3, which can be viewed at:

<https://www.revisor.mn.gov/statutes/?id=424A.04>.

7. Avoiding Pitfalls: Depositories – Federal Deposit Insurance

Government entities must designate their depositories as provided in [Minn. Stat. § 118A.01](#). To verify that a potential depository is an FDIC-insured bank or savings association, go to http://www2.fdic.gov/idasp/main_bankfind.asp and use the Search function.

Similarly, credit unions with federal deposit insurance can be identified on the National Credit Union Administration (NCUA) website, which can be found at <http://www.ncua.gov/resources/shareinsurancetoolkit.aspx>. Use the "find a credit union" field in the upper right-hand side of the page.

If you are interested in signing up to receive an e-mail version of the E-Update regularly, [click here](#).

The Office of the State Auditor is located at 525 Park Street, Suite 500, St. Paul, MN 55103.
Phone: (651) 296-2551 or (800) 627-3529 (TTY) Fax: (651) 296-4755.
Web: www.auditor.state.mn.us.