



State Auditor
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OFFICE OF THE STATE AUDITOR

E-Update

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1. Training: Forfeiture Reporting Form System
2. Meeting: Collaborative Governance Council
3. Reminder: Deposit of Fire State Aid
4. Avoiding Pitfalls: Mayors and Council Members May Not Be Full-Time Permanent City Employees

1. Training: Forfeiture Reporting Form System

The Office of the State Auditor has recorded an online training to assist with the completion of the new Forfeiture Reporting Form system. The training is seven minutes in length and can be accessed at:

<http://www.auditor.state.mn.us/default.aspx?page=trainingopportunities>.

2. Meeting: Collaborative Governance Council

The next meeting of the Collaborative Governance Council will be held on Thursday, October 21 at 1:00 p.m. in the League of Minnesota Cities building, 145 University Avenue West, St. Paul. Council meetings are open to the public. For more information on the Council and to access meeting materials, go to:

<http://www.auditor.state.mn.us/default.aspx?page=20100702.000>.

3. Reminder: Deposit of Fire State Aid

Fire state aid was disbursed for most relief associations in Minnesota during the first week of October. A municipal treasurer is required under state law to transmit fire state aid to the treasurer of the affiliated relief association within 30 days after receipt, if there

is a relief association organized and the association has filed a financial report with the municipality.

The Reporting Form that must annually be signed by the municipal clerk and submitted to the Office of the State Auditor may be used as the financial report referred to in this statutory provision. The relief association treasurer should ensure that the fire state aid is promptly deposited into the association's Special Fund.

A listing of the 2010 fire state aid amounts is available on our website at:

<http://www.auditor.state.mn.us/default.aspx?page=20100929.000>.

4. Avoiding Pitfalls: Mayors and Council Members May Not Be Full-Time Permanent City Employees

The 2010 Legislature enacted laws that prohibit a mayor or council members from being "employed by the city." Under the laws, "employed" means full-time permanent employment as defined by the city's employment policy. The laws are effective for persons elected or appointed on or after August 1, 2010.

The relevant laws are [Minn. Stat. § 410.191](#) for charter cities and [Minn. Stat. § 412.02, subd. 1a](#), for statutory cities.

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